

How to manage your Loomis profile

Loomis Express

E: www.loomis-express.com

P: 1-855-256-6647

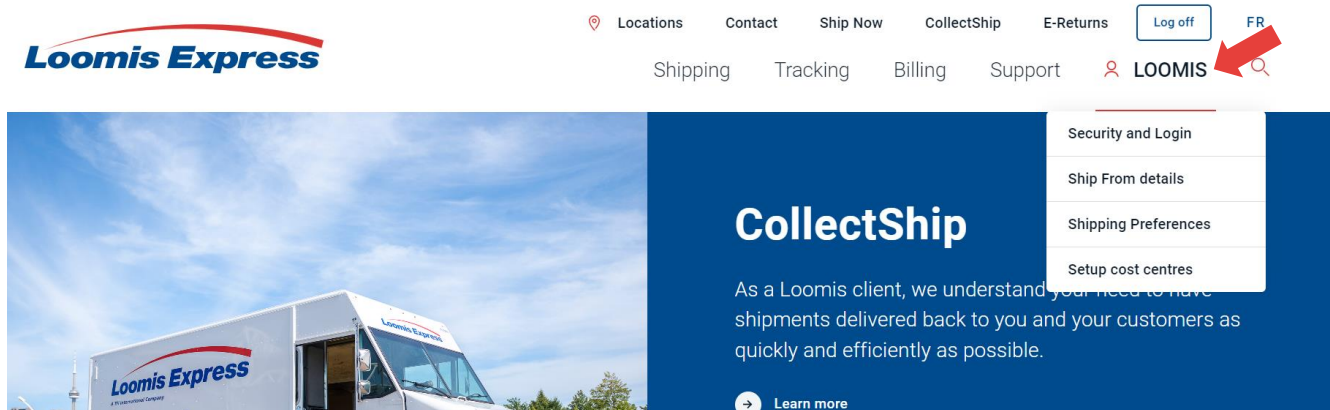
Loomis Express

201 Westcreek Blvd, Brampton, ON

1-855-256-6647

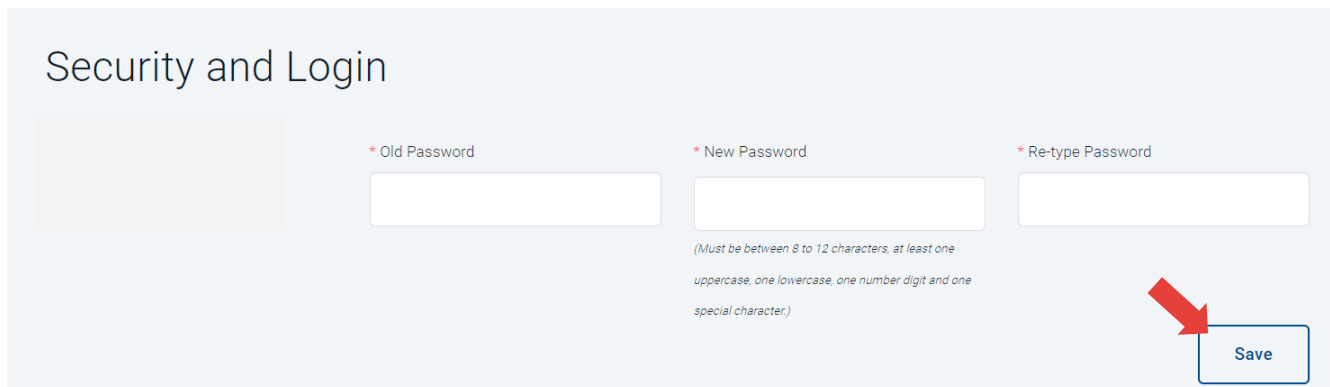
MANAGE YOUR PROFILE

To manage your profile, log in using your username and password, and then hover over your account name at the top right corner.



Security and Login

This screen allows you to change your password and save the new one.



The screenshot shows the 'Security and Login' form. It has a title 'Security and Login' and a placeholder image on the left. There are three input fields: '* Old Password', '* New Password', and '* Re-type Password'. Below the 'New Password' field is a note: '(Must be between 8 to 12 characters, at least one uppercase, one lowercase, one number digit and one special character.)'. A red arrow points to the 'Save' button at the bottom right of the form.

Ship From details

You can view/edit your default Ship From details from this option.

Ship From details

Requestor

* First Name

LOOMIS

* Last Name

EXPRESS

* Company Name

LOOMIS EXPRESS ISO-960

* Email Address

* Phone Number

Fax Number

* Address 1

201 WESTCREEK BLVD

Address 2

2ND FLOOR

* Country

CANADA

* Postal Code

L6T5T7

* City

BRAMPTON

* Province

ONTARIO

Shipping Preferences

The Shipping Preferences screen allows you to set your default shipping details.

Shipping Preferences

Loomis Product [?](#)

LOOMIS GROUND

Pickup/Drop off

Drop Off

Drop Off Location [?](#)

Office Closing Time

17:00

Bill Shipment To [?](#)

Pre-paid

Recipient/Third Party Account # [?](#)

Notify me [?](#)

When package is delivered

Notify Receiver [?](#)

When package is shipped

Unit of Measure

Imperial

Cost Centre [?](#) [Edit Cost Centres](#)

Bill duties/taxes/fees to [?](#)

DDU

Export Reason [?](#)

Permanent

Country Of Mfg [?](#)

CANADA

Special Handling [?](#)

Non-Pack

Duties [?](#)

Number of domestic labels to print [?](#)

1

Signature Required [?](#)

 Alert Hold for Pickup/Delivery Locations
Create common package sizes (up to 10) [?](#)

Weight	Length	Width	Height	Package Name

+

↑

Setup cost centres

You can manage your Cost Centres- add/delete from this screen. ([see details](#))

Shipment Complete


Thank you for shipping with us. Your shipment order has been processed and will be picked up as scheduled.

[Print Waybills](#)[Create Another Shipment](#) Use Thermal Printer Label Size 4 x 6

	Shipment Date	Shipment Number	From Address	To Address	Number of Pieces	Pickup Number	ECODE
Print Waybill Repeat this Shipment	2023-07-26 04:18	NET7	BRAMPTON ON CA L6T5T7	BURLINGTON ON CA L7R3G7	1		

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CONTACT US

Website	https://www.loomis-express.com/loomship/en <i>Key on-line tool for tracking your parcel (Live Chat), creating a shipment, learning more about our services and products, ordering supplies and other useful tools such as calculating a shipment rate or your volumetric weight, and printing a waybill using our WebShip.</i>
Customer Service	Phone: 1-855-2-LOOMIS, that is 1-855-256-6647 Live Chat: Use the Live Chat button on the bottom right-hand side on the Loomis Home page <i>General inquiries, track & trace, rate inquiries</i> 
Technical Support	Phone: 1-877-549-3638 Email: servicedesk@loomis-express.com <i>Key contact for all your technical support for our WebShip, Laser System, and API applications.</i>
Accounting	Phone: 1-866-662-0021 Email: customer.care@loomis-express.com <i>Key contact for Invoice inquiries, disputes, payment options</i>
Claims	Email: claims@loomis-express.com <i>To submit a claim for a lost or damaged parcel, please email your claim form, cost invoice, waybill or manifest.</i>

The Loomis Express logo is centered on the page. It consists of the company name in a bold, blue, sans-serif font, with a red swoosh underline that curves over the top of the word 'Express'.

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